**APPENDIX 2100A**

**(Referred to in Para 2102.1 of Kerala PWD Manual 2012)**

**ACKNOWLEDGEMENT FORM OF HANDING OVER THE SITE TO THE CONTRACTOR**

Shri. ........................................................... (Name of Contractor)

1. Name of work :

2. Estimate amount :

3. Agreement No. :

 I have this day ………………………………………..taken over the site for the above work subject to the conditions in the notes below.

Taken over

(Contractor's signature with date)

Handed over

(Countersignature of Assistant Engineer with date)

Submitted to the Assistant Executive Engineer / Executive Engineer

NOTE

(1) Handing over site in this context would imply making available the site for the contractor and his agents, workmen etc., to enter the site and carry on the work entrusted to him.

(2) This does not mean occupancy right in the normally accepted sense of the word.

(3) In respect of maintenance work and works of additions and alterations to existing structure, the contractor's right of entry to the site and carrying on the work should be so exercised as not to cause hindrance or disturbance to the existing structures or occupants / Traffic in case of road works thereof.

(4) The Contractor should vacate the site and clear it of all debris etc., on completion of the work or when the contract is terminated.